Box 1 (5 notebooks), 1965-1976.

- Notebook: "IFES correspondence and financial statements, 1974," 1967-1974. Correspondence to and from IFES, IVCF, and Schloss Mittersill figures C. Stacey Woods, John Bolten, Keith Hunt, John Alexander, Jacques Beney, the Schloss Mittersill Club, and others. Some correspondence and reports in German. Budgets and financial statements, IFES agenda and minutes, reports,
- Notebook: "IFES correspondence and financial statements, 1975," 1974-1976. Primarily related to Schloss Mittersill finances in the context of IFES oversight and budgeting, including correspondence to and from IFES, IVCF, and Schloss Mittersill figures C. Stacey Woods, John Bolten, and Keith Hunt. Some correspondence and reports in German.
- Notebook: "Mittersill A-H, 1967-1970," with correspondence, reports, financial statements, invoices, etc. Correspondence to and from figures associated with IFES, Schloss Mittersill, financial backers, suppliers, contractors for repairs and renovations, including C. Stacey Woods, John Bolten, Sr., and John Bolten, Jr., the Schloss Mittersill Club, Robert Comstam, Ernst Czerny, Lothar Eyan, Howard Ferrin, Melvin Friesen, Arnold Gartner, Rosemarie Gerstenhauer, Billy Graham, Gunter Hammer, Otto Happich, and others. Some correspondence and reports in German.
- Notebook: "Mittersill I-R, 1967-1970," with correspondence, reports, financial statements, invoices, etc. Correspondence to and from figures associated with IFES, Schloss Mittersill, financial backers, suppliers, contractors for repairs and renovations, and architect, including C. Stacey Woods, John Bolten, Sr., and John Bolten, Jr., the Schloss Mittersill Club, Josef Lang, Luis Moebius, Hubert Pantz, and others. Some correspondence and reports in German.
- Notebook: "Mittersill S-Z, 1967-1970," 1965-1971, with correspondence, reports, financial statements, invoices, etc. Correspondence to and from figures associated with IFES, Schloss Mittersill, financial backers, suppliers, contractors for repairs and renovations, including C. Stacey Woods, John Bolten, Sr., and John Bolten, Jr., the Schloss Mittersill Club, Peter Salvisberg, Werner Scherrer, and others. Some correspondence and reports in German.

Box 2 (32 folders), 1966-2016.

Address lists, speakers (Herb Butt, Rene Padilla, Henri Blocher, Edwin Yamauchi, Frank Horton, Walter and Ingrid Trobisch), 1970 training courses, library list, guest lists, Reading Week invoices and letter, correspondence files (Peter Salvisberg, manager, combined file with Renee Bachmeier, Erwin Baumann, and Anneliese Oberndorfer, Gunter Hammer), 1988 annual meeting minutes, Schloss Mittersill Christian Conferences, Inc. minutes, by-laws, IFES regarding transfer of Schloss Mittersill, special meetings and excerpts, address lists, Schloss Mittersill, Inc. documents, financial information, ten empty folders related to the Schloss Mittersill Christian Conference, Schloss Mittersill, Inc., and Schloss Mittersill Club, 1985-1987 (discarded), legal, donor receipts (discarded), Schloss Mittersill archives, Schloss Mittersill Club archives notebook historical contents, articles of incorporation and by-laws, and Gorton's responses to questions in regard to a civil action against Schloss Mittersill in Austria, 14 floppy disks of Schloss Mittersill Christian Conferences electronic files, VHS videotape "Schloss Mittersill – 1989-90," (08:35 minutes), rolled color poster of aerial photograph of Schloss Mittersill. (Also includes a one-page letter from Jim Kay referring to "Early Schloss Mittersill Papers" with several documents listed. At first glance, this letter only alerts the recipients of these, but the listed documents do not accompany the letter. It does appear likely that they are included in the accession, but this has not been confirmed.) Includes correspondence to and from C. Stacey Woods, IVCF attorney Yvonne Vinkemulder, and Tav Lupton. Some correspondence and reports in German.

Box 3 (30 folders), 1971-1986.

Schloss Mittersill Christian Conferences 1985 correspondence, Austria law, Attorney S.S. Dennis, IFES restricted fund, office procedures and duties, Keith Hunt correspondence (Schloss Mittersill director), finances, evaluation sheets of 1971-1972 ski party, 1973 bookings, Word Travel 1970-1971, Friends of Mittersill newsletter 1972-1974, Janice Wheeler (IFES/Mittersill secretary) 1970-1971, Peter Salvisberg 1969-1972, Reading Week 1972, 1972-1973 Christmas House Party, 1973-1974 Christmas House Party, "Procedures: Guidelines for Leaders of Groups" 1971, miscellaneous 1972, Hans Jorg Tobler (Mittersill manager) correspondence 1971-1973 and "Permanent" 1971, Ontario Pioneer Camps (Vincent Craven) 1967-1973, Life Training Course, room reservations via C. Stacey Woods 1969-1972, IFES conference participants lists 1969-1973, 1972 Mittersill bookings 1970-1972, appraisal of training courses 1968-1971, Young Life 1970-1972, Christian Students Abroad (Bob Baylis) 1970-1973, applications for 1973 house parties, group bookings, Artis Moyer (secretary) correspondence 1971-1973, SMCC 1990, 1989 SMM letters, SMCC correspondences, notes, minutes 1989, correspondence 1988, April 1988, Consent Minutes June 1988, Nominating Committee 1988. Throughout is correspondence to and from C. Stacey Woods; some files contain correspondence with IVCF attorney Yvonne Vinkemulder, Keith Hunt, Brede Kristensen, David Bentley-Taylor, and Tay Lupton. Some correspondence and reports in German.

Box 4 (46 folders, a few loose documents). 1947-1993.

Minutes of Meetings 1965-1985, IFES Inc. (Keith Hunt) 1947-1982, IFES Inc. (Yvonne Vinkemulder) 1947-1991, quarterly reports of Club 1988-1989, "SubCommittee: Financial Controls and Reporting" 1980-1988, Vinkemulder October 1988, Board meeting receipts and other board expenses 1987-1989, Mittersill '87 1981-1988, Schloss Mittersill Christian Conferences legal 1985-1986, SMCC general correspondence 1987, SMCC Nominating Committee 1986-1987, Schloss Mittersill Club (SMC) 1984-1988, "Unsorted" file 1986-1987, SMM Communications 1986, SIMAG (Société Immobilière MITTERSILL Aktiengesellschaft) 1987, SMCC Exec Com 1987, donor mailings 1985-1990, S. Woods miscellaneous 1979, 1993, SMCC agenda 1986, SMCC nomination undated, SMCC finances 1986-1987, SMCC operational statements 1986 1986-1987, SMCC minutes 1985-1987, IFES Intl. 1965-1979, IFES Inc. 1947-1986, Schloss Mittersill files by year (15 folders) 1973-1987 [1973 folder has post-it note saying "These were in the files at Cedar Campus."], Archives 1939, 1994, "Archive SM Inc. and others" 1970-1993, IFES Inc. 1947-1985, brochures ca. 1970-1989, newsletters 1993-1994, Peter Northrup 1947-1994. Throughout is correspondence to and from C. Stacey Woods, James McLeish, Keith Hunt, Yvonne Vinkemulder, John Bolten, Sr., Chet Youngberg, Brede Kristensen, Rudie Matheuszik, Chua Wee Hian, Tav Lupton, and other IFES, IVCF, or Schloss Mittersill figures. Some correspondence and reports in German.

Not retained by the Archives.

Folders related to later (1990-) operation and management of Schloss Mittersill, board meetings and decisions. Correspondents primarily include Tav Lupton, William Armerding, and Richard Gorton.