

Inventory list for Accession #03-09: Records of Mission Aviation Fellowship, 1944-1998.

BOX & SOURCE DESCRIPTION OF CONTENTS

Box 1 (from 1-98)

Finance Dept. 1944-1958: General Journal & Ledgers; 1958 Payrolls=
1946-1951: Receipts Journal
1967/68 & 68/69 fiscal years: Fund and Allowance Recaps
1-9/1971: Staff Compensation Records/Ledgers
1946-51: Checks Journal
Envelope containing MAF Air Park (29 Palms, CA0 containing AAirport Permit@ & Aeronautical & Advisory Radio
Station License dated 10/27/86
Unknown 1963-69: MAF-Medical Committee Meeting Minutes (3-ring notebook)

Box 2 (from 2-98)

Min Partnership 1994-1996 prayer letters, A-Z

Box 3 (from 3-98a)

Aviation Div 71-91 files, Term. Staff, A-M

Box 4 (from 3-98b, 4-98)

Aviation Div. 71-91 files, Term. Staff R-Y
Dir. of Ops Staff files 1988 B1994 (hanging files, L-Z, from 4-98)

Box 5 (from 5a-98)

Operations Flight Ops Reports =79-84 by region

Box 6 (from 5b-98)

Operations Flt Ops Reports =94-98 notebooks (four) by program, Staff survey 1993, Latin America Country Program Reports >88

Box 7 (from 6-98)

Operations FOR=s, John Fairweather, Indochina program, Lubumbashi (Zaire), Tete (Mozambique), Air Serve, IAMA, Idaho
Friends of MAF, RACOR, Zero basing, 94-95 budget, Russ Chasteen, Development Division, Safety Department,
Planning Department, Bill Born, Statistics, Projects Pending, Business Process Review, Plane Fund,
Internationalization, Technical, Tech Resources Dept., Candidacy classes (**not described on original inventory**)

Box 8 (from 7-98)

Operations Ministry plans (1997), Menno Voth arrangements, Star reports, OMC ; 91 & >92 notebooks, Business Plans notebook
(**not described on original inventory**); also Latin America financial report notebook =88->89 (**from 5a-98**), base
photos scrapbook (**from 12-98**)

Box 9 (from 8-98)

L.A. AREA OP Latin Aviation staff files terminated, A-W

Box 10 (from 9-98, 10a-98)

Bob Gordon - Foresight Editor Planning and Implementation of *Foresight*; Book Summaries publication

Terry Norr (Afr. VP) & Africa Area Office

ACROSS (1977-84): 2 folders containing Agreement w/government of Sudan for 1981-85, Internal policies,
regulations. 1980 Bylaws; Staff requirements (11/78 Newsletters 2/83, 12/83, 9/81; Situation Reports (12/77-
9/81); Staff inventory (9/79, 11/78); Staff Vacancies (11/78/11/78);
AERDO (1986-88); Correspondence relation mostly to conference and board meetings; 1997 Executive Committee and
Board meeting minutes; budget; survey results; AERDO A85 brochure
AIDS: Letters from Max Meyers to managers and staff; AAIDS Update for MAF staff@ document; APan American
Health Organization Guidelines for Acquired Immunodeficiency Syndrome@ (December 1985)
AIM-AIR (1980-84): Correspondence relating mostly to relations between MAF and AIM-AIR among MAF, AIM-
AIR, and AIM International management (Bennett, Knorr, Nutting, Bubeck, Dyce, Addicott, Gove, Dr.
Richard Anderson, Beverly, Checkley, S.S. King, Kinzer, Dr. Wood, Dix, Stam;) Description and History of
AIM-AIR organization and operations, Minutes of and reports presented at meetings between MAF and AIM-
AIR Representatives (2/13/82, 10/10/80. 7/30/80. 1/29/80) 5/19/81 Ad Hoc Hanger Committee Meeting
Minutes; One letter from C. Wilson of ACROSS to Kinzer concerning basing a plane in Juba, Sudan. March
1982 AIM-AIR Flight schedule. AIM-AIR brochure (c1983)

Box 11 (from 10a-98, 10b-98)

Asia Area Office

AIRCRAFT: contains files on various aspects of acquiring and operating the following aircraft: Aero ; Twin Islander; C-172 Training Plane; Neufeld Aero Commander; Twin Otter Commander; Aztec PK-MCM (including photos of MAM and C-185 PK-MCE); NRC Helicopter; Aircraft Acquisition Committee folder

Africa Area Office/Ken Frizzell:

AIRCRAFT SALES/DONATED: Misc. correspondence and documents related to the sale and donation of aircraft and fuel.

AIRCRAFT SPECS: Fall 1985 Aircraft Blue Book specs for Beech 99 and Cessna 411 aircraft. Operational cost comparison worksheet for Cessna 402, 404, DC-3, Beech 99

AIRCRAFT ROSTER: MAF Redlands Training Aircraft Lists for Sept. 8 and October 21, 1987

AVIONICS SHOP (1985-87): Mali NDB installation cost estimate, Quick Response Emergency Radio System, AEcuador Repeater Project Engineering Report Number 1 (Feb. 27, 1986)

ENGINEERING: (1986-87)

WARRANTIES, ETC.: inventory program warranty/tech service registration cards and information.

FINANCE: Sales tax, business Expense reimbursement (1984-87)

FLIGHT REVIEWS (1987)

FLIGHT TRAINING (1987) Training Curricula for furlough refresher, multi-engine: AMAF Pilot Training@ document; ACourse Description@: Pre-field Technical Evaluation/ Training Course-C-180/185/206 Flight & Maintenance@

FORMS-GENERAL: Area Director Monthly Report Forms (master)

FURLOUGH RESTANDARDIZATION (Marfleet B 1988)

JOB DESCRIPTIONS (1984-85): Operations Department Job Descrip.

MAF-SOUTH AFRICA: Misc. operations related correspondence and notes of phone conversations (Parsons, Gordon, Norr, Marshall, Luke, Richardson, Davis, Steyn, S.S. King), News Letters 8/83, 10/83, 4/84, undated; Council and management minutes and documents (1973, 75, 78, 79, 80, 83,; Procedure and policy; Audit Report- 1979; ASummary of Investigations into Feasibility of Programmes foe SAMAF@ (7/97); AAgreement between South Africa Missionary Aviation Fellowship and Baptist Mission of Botswana=(1979); August 1970 ABye-Laws@ and AConstitution of the Missionary Aviation Fellowship South Africa@

MAF-ARTICLES OF INC., BYLAWS, ETC.: May 1945 A/articles of Incorporation of the Christian Airmen=Missionary Fellowship@ with 8/1946, 11/1951, 10/56, 1/59 amendments; AArticles of Incorporation of the Missionary Aviation Fellowship@ (appears to be a re-make of the above articles with the new name replacing C.A.M.F. in the title, but not elsewhere in the document- comment by Robert Gordon 6/11/1998); ABy-Laws of the Missionary Aviation Fellowship A Corporation: (Revision date not legible); 9/86 AMAF Purpose Statement

MAF-C: 2 communications re computer purchase for Wamena and Mail and Zaire radio shop equipment acquisitions

MAF-UK (1986-88): Misc. Accounting info, correspondence. ATechnical Sharing@ #17-21; A12/5/86 ANominee Agreement@ for 8MAF-UK aircraft on MAF-US registration; 1980 and 1984 editions of ABritish Missionary Aviation Fellowship Policy Handbook@, Autumn 1987 and Spring 1988 editions of A Mission Aviation Fellowship News@

MAINTENANCE ADVISORY: 1/88, 2/88, 3/88, 4/88, 1/89, 2/89, 3/89, 5/89, 1/90, 2/90, 3/90, 1/91

MAP INTERNATIONAL (1986-): Description of INMED, May 21,=86 AFlights for Life Summary@ (notes of meeting) Misc. information related to MAP services, medicines, medical supplies, correspondence related to request for medicines for Mali. Folder titled AMap International Notes@

MAPS OF THE WORLD: Wall of Africa showing all MAF-US, UK, SA bases.; assortment of line map overheads related to MAF operations in Africa, Indonesia and Latin America/Caribbean B most undated but appear to be from the early to late 1980=s. (Bob Gordon 6/98), 1988 AMission Aviation Fellowship International Consortium Map; ALatin America Strategy: document on overhead related to nationalization (date c1980)

OMT: AOMT- March 3-16, 1988@ B Agenda, schedule, and documents from the Operations Management Team conference, Includes AAction Summary@ re Fleet Renewal, Cash Reserves, Management Training, Growth, President=s Role, Ministry Accounting, Powerplant Reserves Policy, termination of Service Support, Management team assignments, National Training, Program Criteria Document, Furlough Policy, Sabbatical policy, Search and Rescue fund authorization, STA Teachers, Disaster Relief Policy, Home Service Policy, shipping policy, College age MK Travel policy. AStructure of operations Leadership Team documents changes in structure; report on Ministry Partnership Fast Track; current personnel needs, A1/11/85 memo from C.T. Bennett to MAF Career and Associate Staff re AThe MAF Corporate Culture, Report on Service Support, Draft National Training policy, procedures; Development Dept. presentation/report

PERSONNEL SERVICES: 1985-87 various documents re policy and procedure; AEmployee Performance Evaluation@ form

PURCHASING (1986-87)

SERVICE SUPPORT (1987)

SPECIAL PROJECTS (1987): #415 (Guatemala), #483 (Bokondini Maintenance Training Center). Riverblindness Project

STAFF SERVICES (1987) Letters/memo re Hahn assignment, Bergstrazers Bangedesh & Indonesian assignments, AEmergency Notification List@

SVENSKA MISSIONSFORBUNDET/SWEDISH COVENANT (1981-85): AAn Agreement Between Mission Aviation Fellowship and Svenska Missionsforbundet@ Undated and unsigned. Misc. correspondence among Knorr, Fairweather, Persson, Malgeryd, Bjurstromrelated to Kimpese Program and Africa Training project. Training & Evaluation of Brynglson, Addition of another aircraft. Accident Report, CAR, Nyankunde, Karanda, Sessami

Box 12 (from 10b-98, 10c-98)

Zimbabwe, Kimpose. Kinshasa, Nyanga, Sememdua, Vanga, Lesotho, MAFRICA, Aircraft budgets, correspondence, =73-77, Misc.-program files, helicopter =74-81, MAF Canada

Office files, =74-78 Budgets CIDA, Chron. File =69 & prin, Africa management

Box 13 (from 10c-98)

Africa Office: A/C files, Nat=1 fund raiser, Theol. Conf. WEF =80 management mtg. =80-81, Apica Management =80, Ultra lights, A/C sold, Africa Training Program, ATP evaluation

AGREEMENTS: 1. Lesotho DBA certificate (1982); 2. AAgreement for Cooperative Aviation Services between The Relief and Rehabilitation Commission Air Service and MAFY acting as Aviation Sub-Contractor for World Vision international-Ethiopia@ (1982- Original); 3.Loan Agreement for \$25,000 with AIMM (11/80- unsigned by AIMM; 4. Rental Agreement with ABFMS Hostel for rental of office space (undated); 5. Copy of AMemorandum and Articles of Association of Missionary Aviation Fellowship (Kenya)@ (undated, no notary); 6. AProposed agreement re Nairobi Hangar@ (09/81); 1981 7. Agreement between MAF-US and MAF-Canada to integrate operational, human, and technical resources (copy); Working agreement 8. 9/81 AWordng Agreement Between British MAF & US MAF for the joint Management of MAF Operations in Kenya (Final Draft); 9. ATerms for Secondment of U.S.M.F. Personnel to British M.A.F Programmes of U.S.M.A.F. Personnel to British M.A.F. Programmes@ (Sept. 1980) 10. AMemo of Understanding: between MAF & World Relief relative to \$2500 disaster response fund (4/2/79); 12. ALoan Agreement between

MAPS-AFRICA: South Africa, Namibia, Zimbabwe, Nairobi, Zimbabwe, Thopia, North-East Africa, Lesotho (showing interior airstrips; Lesotho, Zimbabwe Aeronautical Chart, Carte de l=Afrique Centrale, 5/88 Mission Aviation Fellowship International Consortium,, AJuta=s Springbok Large Print ATals for Southern Africa.

CENTRAL AFRICAN REQULIC (1986-88); includes AOriginal air Service Agreement Abetween MAF and Brethren mission.

CHAD (1985): Reports on Famine Relief; misc. correspondence; AChad (program) Report@ Letter to Young Foundation.

KENYA: List of Clients, Minutes of Steering Committee 4/83, 2/82, 5/81; notes on discussions about Nairobi Logistics Programme;(3/16/81); Aminutes of Board Meeting of MAF-UK 2/18/98 re BMAF/USAF Cooperation in Africa; Information packet on Kenya and Nairobi.

KENYA STEERING COMMITTEE (1981-84): correspondence and documents related to the registration of MAF-UK including a legal review by Black; AMemorandum of Articles of Association of MAF (Kenya); folder containing Kenya Steering Committee Minutes for 1986, 10/85, 4/85, 10/84, 4/84, 1983, 1982, 1981, 12/81, 6/81, 5/81, 3/81

NAIROBI TWIN (1979)

LESOTHO (1982-86); AThe Mission Aviation Fellowship Constitution@ for MAF Lesotho; Maseru Rotary Club Cessna Turbo 206 Aircraft Project document; Brochure of Lesotho, country profile

MALAWI: documents, correspondence, meeting notes related to government action against MAF for commercial operations; AAccord-Cadre entre le Gouvernement de la Republique du Male et L=Organization non GouvernementaleY@ (1995, 1996 versions); misc. operational correspondence

NIGER: tourist visa information, American School of Niamey Fact Sheet (1984-85)
Zaire, Bukarre, Kin, hanger

Box 14 (from 11-98, 12-98)

Zambia, Zimbabwe, Indonesia, maps Indonesia, Agreements-Indonesia, Bangladesh, E. Kal., Irian Jaya maps

L.A. Office; Spanish American, Sp. Amer. =87, agreements-Sp. Amer. =81-83. Brazil =81-84, Equador =82-87, Ft. Lauderdale =80-82, Haiti, =85, Honduras =82, Mexico =82-87, Suriname =82-87, Venezuela >87

Office files A/C =76-81, Country base profiles