

**Life Enrichment Program**  
**Alumni Audit Application**

(For students who are NOT taking courses for credit)



Students desiring to audit a course may do so on a *space available basis* after credit students have registered. Audit students are not required to complete course assignments, papers, or tests. There is a maximum of 2 audits per semester, per student. Any applicable course fees are charged for all audits.

The Alumni Audit fee is \$50.00 per course, plus course fee, if applicable. You may choose to be billed or make payment at registration.

Name _____				Date _____	
Last	First	Middle	Maiden		
Email address: _____					
Address _____					
Street	City			State	Zip
SSN or Wheaton College ID No. _____				Birthdate _____	
Telephone (____) _____		Marital Status _____		Gender: _____ (M F)	
Year of last attendance _____			Graduation Year _____		
Course you would like to audit: _____ _____					
CRN #	Dept.	Course #	Course Title	Semester	

**Transcript Audit Policy**

A student may request that an audited course appear on the transcript with an “AU” (audit). Transcript audit requirements are as follows:

1. Attend at least 75% of the class sessions.
2. Complete course assignments as determined by the instructor (e.g. reading, class exercises, class discussion). Major papers and final exam are not required. The specific course requirements to complete a transcript audit are at the discretion of the instructor.

**Application Deadlines:**

For 16 week courses: by the end of the second week

For 8 week courses: by the end of the first week

For >8 week courses: by the end of the first day

**Approvals:**    **Alumni Office:** \_\_\_\_\_

**Instructor:** \_\_\_\_\_ (Obtain signature at first class)

**Student's Signature:** \_\_\_\_\_

**Bring this form to:**  
**Office of the Registrar – Student Services Building**  
**Wheaton College, Wheaton IL 60187**  
**Phone: 630-752-5045 Fax: 630-752-5245**